

GOVERNANCE OFFICER LEVEL 4

Your Journey to Informed Decisions, Compliance, and Risk Mitigation

This apprenticeship helps individuals build the skills needed to support compliance, make well-informed decisions, and manage risk more effectively. Learners will get hands-on experience in organising governance processes, preparing clear documentation, and handling audits and committee papers with confidence. It's well suited to those working in, or moving into, roles linked to governance or operational oversight. All of our apprenticeships are delivered remotely through up-to-date digital platforms, with a mix of online lectures, guided learning, and assignments. Training is broken into manageable, bite-sized modules to support flexible learning.

We launch new apprenticeship cohorts every quarter, providing regular opportunities for enrolment and progression – contact us at training@clearquality.co.uk or call 01709 918501.

What Will I Learn?

- ✓ Principles of corporate governance and compliance.
- ✓ Risk assessment and mitigation strategies.
- ✓ Regulatory and ethical considerations in governance.

What Skills Will I Gain?

- ✓ Governance and compliance knowledge
- ✓ Risk management and assessment skills
- ✓ Ethical decision-making capabilities
- ✓ Confident handling of audits and committee papers
- ✓ Ability to produce governance documentation

Duration and Cost

COURSE DURATION: 12 MONTHS

COURSE COST: £11,000

5% NON-LEVY CONTRIBUTION: £550

***Funding options available: Non-levy employers typically pay up to 5%.
Levy-paying employers use their levy contributions***

